

The Ohio School Bus Mechanics Association urges you to make sure you have met the proper training requirements required by law.

According to the **Ohio Pupil Transportation Operation and Safety Rules, 3301-83-10 Personnel training program**, each school bus owner shall provide the opportunity for school bus maintenance personnel to participate in an annual workshop or training seminar, with a minimum of four hours of instruction, in one or more of the following areas:

- (1) Preventative maintenance procedures;
- (2) Repair procedures for each type of vehicle in the fleet and its special equipment;
- (3) Servicing procedures for equipment;
- (4) Inspection of the vehicle and its equipment;
- (5) Recovery procedures for vehicles involved in an accident or breakdown;
- (6) Preparation of maintenance records;
- (7) Parts and equipment purchasing and storage;
- (8) Establishment of parts inventory control procedures.